

**EXAMPLE OF LETTER OF GUARANTEE  
(MUST BE ON BANK LETTERHEAD and  
SIGNED BY AUTHORIZED BANK REPRESENTATIVE)**

This letter can be faxed to (512) 990-2900 or emailed to [auktion@txauktion.com](mailto:auktion@txauktion.com)  
and must be verified before release of merchandise.

**(Current Date)**

Gaston & Sheehan Auctioneers, Inc.  
1420 FM 685  
Pflugerville, TX 78660

RE: **(Your Name)**

Dear Ladies/Gentlemen:

This letter will serve as notification that **(Name of Bank)** will honor and guarantee payment of any checks written by **(Your Name)** up to the amount of **(Amount of Guarantee)** and drawn on account number **(Account Number)**. This letter will be for purchases bought on **(Auction Date)**. There will be NO "Stop Payment" issued.

If further information is required please contact **(Name of Bank)** at **(Phone Number)**.

Thank you,

**(Name)**

**(Title)**