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NATIONAL PENSION & PROVIDENT FUND

THIMPHU: BHUTAN

STUDENT LOAN SCHEME

Documents Required

A) Applicant

1. Student Loan Application Form to be submitted in soft copy
2. A copy of Citizenship ID card to be submitted in soft copy
3. One passport size photograph
4. Admission Letter
5. Fee structure
6. Letter of Guarantee from the Guarantor to be executed in NPPF
7. Last qualifying certificates
8. Compulsory loan protection insurance form duly signed (Page 6 of loan application form)

B) Guarantor

1. A copy of Citizenship ID card
2. One passport size photograph
3. Undertaking from respective Departments (Page 5 of loan application form)

C) Mortgage (Fixed Assets)

1. Lag Thram/ Ownership Certificate
2. Citizenship ID copy of property owner
3. One passport size photograph of the property owner
4. Letter of Guarantee

PABX : 324140 / 325758 / 325638 / 325512 / 334788 (PF) / 334787 (CREDIT) / 323233 /328179 (RE)

FAX : 324306 / 334790 / 337179/ 334786, P.O. Box No. 1046, THIMPHU

WEBSITE : <http://www.nppf.org.bt>, E-mail: npb@druknet.bt



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NATIONAL PENSION & PROVIDENT FUND THIMPHU: BHUTAN

STUDENT LOAN SCHEME LOAN APPLICATION FORM

Application Date...../...../.....

A. Loan Application Information

Amount of Loan requested Nu.

Term required years

Grace period required years

Collateral Security PF Balance Immovable property Guarantor Undertaking

B. Borrower Information

Name : CID No:

Sex : Male Female NPPF No:.....

Father's Name :

Date of Birth :

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Married: Yes No Name of Spouse:



Permanent Address

Village : Dzongkhag :

Gewog : House No :

Thram No :

Customer ID No. (if you are existing customer of NPPF).....

Telephone No:.....E-mail Address:.....

Contact Address in Bhutan

.....

Telephone No: Home: Office:..... Mobile No.:.....

Fax No: E-mail Address:

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HOTLINE No- 139 SMS SIM No. 1101 or 17117371



འབྲུག་རྒྱལ་ཁབ་འཕྲིན་ལུ་གུ་ལྷན་དུ་བཟོ་བའི་སྲོལ་རྒྱུ་ལུ་གུ་ལྷན་དུ་བཟོ་བའི་ལྷན་ཁག་

NATIONAL PENSION & PROVIDENT FUND

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THIMPHU: BHUTAN

GUARANTOR DETAILS

1. Personal Details

Name : CID No:

Sex : Male Female NPPF No:.....

Father's Name :

Date of Birth :

| | | |
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| | | |
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Married: Yes No Name of Spouse:

Date of Joining Service:

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 Date of Retirement:

| | | |
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Relationship with the applicant:.....

2. Permanent Address

Village : Dzongkhag :

Gewog : House No :

Thram No :

Customer ID No. (if you are existing customer of NPPF).....

Telephone No: Home: Office:..... Mobile No.:.....

Fax No: E-mail Address:

3. Present Address

Department Name:.....

Employee ID:..... Designation/Position:.....

Telephone No: Home:..... Office:..... Mobile:.....

E-mail Address:.....

Signature of the Guarantor

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NATIONAL PENSION & PROVIDENT FUND

THIMPHU: BHUTAN

Departmental Undertaking

Date:

To,
National Pension & Provident Fund
Thimphu

Mr./Mrs./Miss.....a regular employee ofhas guaranteed the Student Loan of Nu. (Ngultrum.....) applied by Mr./Mrs./Miss..... from the National Pension and Provident Fund for pursuing higher studies. If the loan is sanctioned, we hereby undertake to deduct the monthly installment from his/her salary and remit it to the Fund until the loan is fully liquidated upon receiving intimation from the NPPF advising us to remit the loan installment.

His/her employment information/salary structure is as follows: - (to be filled by Accounts Division)

| | | | |
|--------------------------|--------------------|-------------------|-------------------|
| Designation..... | NPPF A/c no..... | Grade..... | Joining Date..... |
| Earnings: Basic pay..... | | Allowance | Gross pay..... |
| Deductions: | | | |
| P/F..... | Salary Tax..... | Health Tax..... | |
| House Rent..... | GIS..... | Vehicle Loan..... | |
| Housing Loan..... | Personal Loan..... | Advance..... | |
| Others..... | | | |

Total Deduction..... Net payable.....

Seal

Accounts Officer

Name..... Signature.....

Legal
Stamp

OFFICIAL SEAL

Signature & Seal of the Head of Department

Name.....

Address
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