

## Rental Inspection Checklist

Complete this inventory checklist as soon as you sign the lease. Do not move anything into your apartment till after you have filled this out. Take pictures of any damages, dents, marks, etc... Have the apartment manager/landlord sign it as well. If your manager will not sign it send him/her a copy of it. You should keep the original copy for your records.

<b>Living Room</b>	Quantity/Specific Location	Condition on Arrival	Condition on Departure
Walls and Ceiling			
Floor Covering			
Windows (curtains, blinds, etc...)			
Doors			
Light Fixtures			
Lamp (s)			
Furniture (if applicable)			
Baseboards/Moldings			
Other			

<b>Kitchen</b>	Quantity/Specific Location	Condition on Arrival	Condition on Departure
Stove, Oven, Range, Hood, Broiler, Pans, Burners, etc...			
Floor Covering			
Windows (curtains, blinds, etc...)			
Doors			
Light Fixtures			
Cabinets/Drawers			
Counter Surfaces			
Sink, Gargage Disposal, Faucet			
Microwave Oven			
Refrigerator			
Furniture			
Dishwasher			
Other			

<b>Bathroom</b>	Quantity/Specific Location	Condition on Arrival	Condition on Departure
Walls and Ceiling			
Floor Covering			
Windows (curtains, blinds, etc...)			
Doors			
Light Fixtures			
Cabinets/Drawers			
Counter Surfaces			
Sink and Faucet			
Toilet/Tissue Holder			
Shower and Tub			
Towel Racks			
Mirror/Medicine Cabinet			
Water (hot and pressure)			

<b>Bedroom</b>	Quantity/Specific Location	Condition on Arrival	Condition on Departure
Walls and Ceiling			
Floor Covering			
Windows (curtains, blinds, etc...)			
Doors			
Light Fixtures			
Closets (Doors and tracks)			
Book Shelves			
Molding and Baseboards			
Furniture (if applicable)			
Mirror			
Other			

<b>Other Areas: Specify</b>	Quantity/Specific Location	Condition on Arrival	Condition on Departure
Walls and Ceiling			
Floor Covering			

Windows (curtains, blinds, etc...)			
Doors			
Light Fixtures			
Closets (Doors and tracks)			
Book Shelves			
Molding and Baseboards			
Furniture (if applicable)			
Doorbell/Knocker			
Mailbox (check lock)			
Yard, Patio, Deck			
External Doors and Locks			
Outside Lights			
Other			

Move – In Inventory Date \_\_\_\_\_

Move-Out Inventory Date \_\_\_\_\_

Tenant's Signature \_\_\_\_\_

Tenant's Signature \_\_\_\_\_

Landlord's Signature \_\_\_\_\_

Landlord's Signature \_\_\_\_\_