

# Late Rent Letter

Date (dd/mm/yyyy): \_\_\_\_\_

Tenant's Name: \_\_\_\_\_

Address of Rental Unit: \_\_\_\_\_

This notice is to inform you that we have not received your rent payment which was due on this date \_\_\_\_\_ . This rent payment owed is for the rental period of \_\_\_\_\_ to \_\_\_\_\_ .

According to the terms of our rental agreement, you are also required to pay a late rent charge of \$ \_\_\_\_\_ . The total amount due is \$ \_\_\_\_\_ .

Please send the total amount due to the following address:

\_\_\_\_\_

If you have any questions regarding this matter, please contact me at \_\_\_\_\_ .

Landlord's Name: \_\_\_\_\_

Landlord's Signature: \_\_\_\_\_

- See more at: <http://www.propertydo.com/landlord-letters.html#sthash.DjhjZ6o4.dpuf>