

## Template 3: Health and Safety Policy Statement

# Health and Safety Policy Statement

### **Risk Assessment:**

Risk assessments are carried out by **Name of venue and how often etc.** Before each session it is however it is the coach's responsibility to check the playing area prior to each session and ensure that there are no possible risks to the participant. If a potential risk is identified then the coach must complete a club risk assessment form and then should immediately notify the **Sports Centre Manager (if applicable).**

It is the responsibility of the **sports centre manager** and Head Coach as to whether or not the risk will cause harm and make any participation on the site of danger to those involved.

### **Accidents**

Should any accident occur during any training or match play it is the Head coach or appointed person at **Insert name of sports centre** responsibility to respond to the situation as required. The parent/guardian is notified, at the very latest following the session and in situations where a young person is required to travel to hospital, immediately.

All young people will have completed a club registration form which is held confidentially. The head coach is provided with a copy which can be accessed in an emergency and will contain the consent of the child's parent/carer for a qualified first aider to administer emergency first aid and call an ambulance if required.

**An accident form must be completed by the coach following the session and sent to the club welfare officer.**

### **Emergencies**

Should an emergency occur at a session then it is the head coaches responsibility to maintain the safety of all participants and for the first aiders to deal with the injured participants. The head coach maybe the first aider.

In the case of an emergency

- Stay Calm, act swiftly and ensure the safety of all
- Listen to what the injured person is saying
- Alert the first aider to the situation
- **999** should be called and the child's parent/guardian.

### **First Aiders**

**Insert club name** has the following coaches and volunteers trained in emergency first aid:

The first aiders are as follows:

Name of First Aider	Roles within Club	Expiry date of Certificate

### **Declaration**

I certify that I have read and understood the Health and Safety Statement and will adhere to the best practice outlined within the document.

**Name of Coach / Volunteer:**

**Signed:**

**Date:**

**Name of Coach / Volunteer:**

**Signed:**

**Date:**

**Name of Coach / Volunteer:**

**Signed:**

**Date:**