***Commercial Invoice Template***

**Invoice Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Due Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Invoice Num:** xxxxxxxxxxxxxx

**Billed To:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**[Company Name]**

[Street Address], [City, ST ZIP Code]  
[Phone: 555-555-55555] [Fax: 123-123-123456]  
[abc@example.com]

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| --- | --- | --- | --- | --- | --- |
| **Description** | **Price** | | **Quantity** | | **Extension** |
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| **Sub Total:** | |  | |
| **Tax:** | |  | |
| **Total Due:** | |  | |

***Thank You for Your Business!***

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signatures**