

SALES RECEIPT

Date: January 19, 2015
Receipt # [100]

[Your Company Name]
[Street Address]
[City, ST ZIP Code]
[Phone]
Fax [000-000-0000]
[E-mail address]

SOLD TO: [Name]
[Company Name]
[Street Address]
[City, ST ZIP Code]
[Phone]
Customer ID [ABC12345]

PAYMENT METHOD	CHECK NO.	JOB

Total Discount

Subtotal

Sales Tax

Total

YOUR LOGO
HERE

[Your company slogan]

THANK YOU FOR YOUR BUSINESS!