Draft Action Plan Template September 21, 2006

NCERA-197 Agricultural Safety and Health Research and Extension

Objective	Action/Activity	Target dates	Status
1. Develop and support action groups for each of 12 priority areas. These action groups would then.	Began effort at May 10, 2006 mtg.	10/01/05 - 9/30/10	Ongoing
 1.1 Identity current & present research & outreach efforts supporting 12 areas 1.2 Identify current and potential resources including funding and expertise for 12 areas. 	Jepsen subcommittee to develop web-based reporting system that includes factors for accomplishing 1.1 and 1.2.	Develop draft 10/31/06; final report form 11/30/06; distribute to committee with return deadline of 1/31/07; posted on web 2/28/07	
 1.3 Define needs and opportunities for 12 priority areas 1.4 Develop and refine research questions and outreach activities for 12 areas. 	 Identify team members and chair (3-5) Summarize research within past five years (3-5 pages): a. Introduction/Problem Statement (1/2 page) b. Literature Review (1-3 pages) c. Summary and Conclusions (list, 1/2 page) d. Research Questions To Be Answered <i>or</i> Outreach Issues to be Resolved (list, 1/2 page) Development of action plans for promoting research and/or outreach activities. May include technical sessions at conferences, journal state-of-the-art articles, specialty conferences, new resources or programs, identification of RFAs that include priority areas, etc. 	10/16/06 12/31/06 3/1/07	
2. Develop assessment to measure effectiveness & impact off the national agenda document.	To be measured by:a.Documenting actions and accomplishments of Objective 1b.Inclusion of priority areas in USDA RFAsc.Inclusion of priority areas in NIOSH National Occupational Research Agenda (NORA)	12/31/06 – 9/30/10 3/1/07 – 9/30/10 TBD	

	d. others ??		
3. Develop a supportive environment for exchange of ideas, partnering, and involvement of stakeholders.	Documented by activities and accomplishments from Objectives 1 and 2.	10/01/05 – 9/30/10	Ongoing