

<b>Meeting: Program Review Training</b> <b>Session One</b> <b>Date:</b> <b>Time:</b> <b>Location:</b>	
<b>Meeting Purpose:</b>	K-3 Program Review Training
<b>Meeting Called by:</b>	
<b>Next Meeting:</b>	
<b>Attendees (x indicates attendance)</b>	

Agenda Items	Discussion Questions
K-3 Program Review Team	<ul style="list-style-type: none"> <li>When thinking about all of the K-3 students in your school, is there representation for addressing each of their needs on the review team?</li> </ul>
Standard One Curriculum & Instruction	<ul style="list-style-type: none"> <li>What activities are already in place? Are these activities effective, that is, are they having a positive impact on teaching and learning? How do you know?</li> <li>What processes are already in place? Which are effective? How do you know?</li> <li>Where is room for improvement?</li> <li>Next steps?</li> </ul>
Standard Two Formative and Summative Assessment	<ul style="list-style-type: none"> <li>What formative assessment processes are already in place? What evidence do you have to show the impact of formative processes on teaching and learning?</li> <li>What summative assessments are already in place?</li> <li>Do K-3 teachers have a solid grounding in assessment literacy? What is your evidence?</li> <li>How are assessments reviewed for quality?</li> <li>What evidence could you present for involving students in the assessment process? Parents?</li> <li>Where is room for improvement?</li> <li>Next steps?</li> </ul>
Standard Three Professional Development & Support Services	<ul style="list-style-type: none"> <li>How is data used to target areas of need for professional learning for individual teachers/teams of teachers/entire school?</li> <li>How are professional learning teams or communities established? What evidence can be presented to show that they are effective for improving teaching and learning?</li> <li>Do all teachers have access to professional learning experiences that they need?</li> <li>Where is room for improvement?</li> </ul>

Agenda Items	Discussion Questions
	<ul style="list-style-type: none"><li>• Next steps?</li></ul>
Standard Four Administrative/ Leadership Support & Monitoring	<ul style="list-style-type: none"><li>• What policies are already in place to support this standard?</li><li>• What policies are missing?</li><li>• How do you know the policies are effective?</li><li>• Where is room for improvement?</li><li>• Next steps?</li></ul>