

## Front Hall

Ш	Dust lamps
	Wash all walls and trim
	Wash doors, doorknobs and switch plates
	Empty out front hall closet. Wash the walls and vacuum the floor. Take out anything out of
	season and donate anything you don't want/need.
	Clean/replace front door mat.
	Living room/Family Room
	☐ Vacuum sofas
	☐ Spot clean furniture
	☐ Wash throw pillows and blankets
	☐ Dust shelves, furniture and décor
	☐ Wash windows and window sills
	☐ Take out and wash widow screens
	☐ Dust and clean TV and all other electronics
	☐ Organize electronic wires, tucked away and labeled if you can
	☐ Organize your DVD collection
	☐ Sort thru books and magazine. Donate or recycle any that don't interest you
	anymore
	☐ Wash switch plates
	☐ Wash walls and trim
	☐ Wash doors and doorknobs
	☐ Wash any floor vents
	☐ Vacuum and wash carpets/floors
	Bathroom
	Empty all cabinets and vanity. Wash inside and put items back neatly. Discard anything
	expired.
	Wash outside of cabinet and vanity
	Clean bathtub and drain (wax if needed)
	Clean toilet, inside and out
	Clean sink and drain
	Shine faucet
	Clean mirror and frame
	Dust light fixtures

ш	wash switch plates
	Wash walls and trim
	Wash door and doorknobs
	Sweep and mop floor
	Replace bath mat if needed
	Reseal grout lines if needed.
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	Bedroom
П	Dust all furniture
Ш	Dressers and nightstands- Open each drawer one by one, take everything out, wash drawer and
_	place items back neatly. Donate or throw away items no longer needed/wanted.
Ш	Remove everything from closet. Vacuum/sweep floor. Place everything back neatly. Throw out
_	or donate items no long needed. Try to not keep anything stored on the floor.
Ш	Move bed. Put away anything that was under the bed. Sweep/vacuum. Don't store anything
_	under bed.
	Wash all bedding and curtains. Wash pillows and comforter in hot water. Air out mattress pad if
	you have one.
	Dust all lights and lamps
	Wash windows and sills. Take out window screens and wash them
	Was switch plates, walls and trim.
	Wash mirrors/frames/art anything that you have on the walls.
	Wash doors and doorknobs
	Wash vent covers
	Sweep/vacuum/clean carpets.
	Kitchen
	☐ Cabinets/Drawers- Remove items and wipe down cabinet/drawer. Place items
	back neatly and organized. Donate unneeded/wanted items
	☐ Wash and sanitize cutting boards
	<del>-</del>
	☐ Sharpen knives
	☐ Was cabinet doors
	☐ Clean and organize pantry. Make sure you check expiration dates
	☐ Clean oven
	☐ Clean stove top. Removing burners and soaking to clean.
	☐ Clean and organize fridge and freezer. Check expiration dates
	☐ Clean under fridge and stove
	☐ Clean microwave
	☐ Get crumbs out of toaster
	☐ Wipe down other counter appliances (slow cooker, microwave over, deep fryer)
	☐ Wash counters and backsplash
	☐ Wash and shine sink. Including the faucet and drain
	☐ Wash windows and window screen
	☐ Was walls and trim
	☐ Reseal grout lines if necessary

## **Dinning Room**

Wipe down table and chairs
Dust other furniture
Polish table if needed
Dust any displayed china or serving dishes
Shine silverware
Dust any frames hanging on the wall
Wash windows and screens
Wash walls and trim
Vacuum/sweep/clean carpets
Make a spring centerpiece for your table