

## Quick Reference Guide

**KX-T7720/KX-T7730**

**KX-T7731/KX-T7735**

**Model KX-T7736/KX-T7750**

### Important Information

**When you ship the product:**

Carefully pack and send it prepaid, adequately insured and preferably in the original carton. Attach a postage-paid letter, detailing the symptom to the outside of the carton. DO NOT send the product to the Executive or Regional Sales offices. They are NOT equipped to make repairs.

**Product service:**

Panasonic Servicenters for this product are listed in the servicenter directory. Consult your authorized Panasonic dealer for detailed instructions.

**WARNING:**

TO PREVENT THE RISK OF FIRE OR ELECTRIC SHOCK, DO NOT EXPOSE THIS PRODUCT TO RAIN OR ANY TYPE OF MOISTURE.

THIS HANDSET EARPIECE IS MAGNETIZED AND MAY RETAIN SMALL FERROUS OBJECTS.

**IMPORTANT NOTICE:**

Under power failure conditions, this telephone may not operate. Please ensure that a separate telephone, not dependent on local power, is available for use in an emergency.

**Note:**

In this manual, the suffix of each model number is omitted.

**Included Accessories: for extra orders, call toll free 1-800-332-5368**

- Handset . . . . . 1
- Handset Cord . . . . . 1
- Telephone Line Cord . . . . . 1
- Stand . . . . . 1
- Overlay . . . . . 1 (Other than KX-T7720, KX-T7750)

**For your future reference**

SERIAL NO. \_\_\_\_\_ DATE OF PURCHASE \_\_\_\_\_  
(found on the bottom of the unit)







NAME OF DEALER \_\_\_\_\_



















DEALER'S ADDRESS \_\_\_\_\_

DEALER'S TEL. NO. \_\_\_\_\_


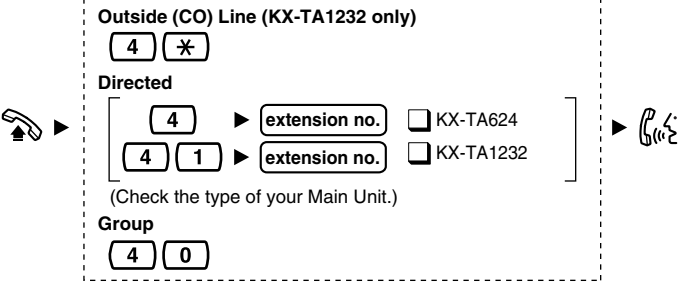











**Please read this manual before using and save for future reference.**

# Features List















































 Outside (CO) Line button    
  Programmable Feature button    
  Feature number  
 Off-hook    
  On-hook    
  Talk    
 \* "Location of Controls" is shown on page 8.

Desired Feature	Operation
<b>Making Calls</b>	
Calling	<p><b>To an extension</b></p>  ► <input data-bbox="396 387 524 416" type="text" value="extension no."/> ► 
Redial	 ► <input data-bbox="396 451 456 480" type="text" value="REDIAL"/> ► 
One-Touch Dialing	<p><b>To program</b></p> <p>  ► [           <input data-bbox="418 547 452 576" type="text" value="CO"/> <input data-bbox="463 547 497 576" type="text" value="2"/> / <input data-bbox="542 547 575 576" type="text" value="PF"/> <input data-bbox="804 547 837 576" type="checkbox"/> KX-TA624  <input data-bbox="418 579 452 608" type="text" value="9"/> <input data-bbox="463 579 497 608" type="text" value="9"/> ► <input data-bbox="580 579 613 608" type="text" value="CO"/> / <input data-bbox="636 579 669 608" type="text" value="PF"/> ► <input data-bbox="736 579 770 608" type="text" value="2"/> <input data-bbox="804 579 837 608" type="checkbox"/> KX-TA1232         ] ►       </p> <p>(Check the type of your Main Unit.)</p> <p> <input data-bbox="328 675 428 703" type="text" value="phone no."/> ►  ►  </p>
	<p><b>To dial</b></p>  ► <input data-bbox="396 770 430 799" type="text" value="CO"/> / <input data-bbox="452 770 486 799" type="text" value="PF"/> – assigned as a One-Touch Dialing button ► 
Calling an operator	 ► <input data-bbox="385 842 418 871" type="text" value="0"/> ► 
Speed Dialing (Personal)	<p><b>To set</b></p> <p>  ► [           <input data-bbox="396 930 430 959" type="text" value="2"/> <input data-bbox="463 930 497 959" type="text" value="*"/> <input data-bbox="508 930 542 959" type="checkbox"/> KX-TA624  <input data-bbox="396 962 430 991" type="text" value="3"/> <input data-bbox="463 962 497 991" type="text" value="0"/> <input data-bbox="508 962 542 991" type="checkbox"/> KX-TA1232         ] ► <input data-bbox="725 946 932 975" type="text" value="personal speed dial no."/> ►       </p> <p>(Check the type of your Main Unit.)</p> <p> <input data-bbox="316 1042 440 1070" type="text" value="desired no."/> ► <input data-bbox="462 1042 496 1070" type="text" value="#"/> ►  </p>
	<p><b>To dial</b></p> <p>  ► [           <input data-bbox="406 1137 440 1166" type="text" value="#"/> <input data-bbox="507 1137 540 1166" type="checkbox"/> KX-TA624  <input data-bbox="396 1169 430 1198" type="text" value="3"/> <input data-bbox="463 1169 497 1198" type="text" value="*"/> <input data-bbox="508 1169 542 1198" type="checkbox"/> KX-TA1232         ] ► <input data-bbox="714 1153 921 1182" type="text" value="personal speed dial no."/> ►  </p> <p>(Check the type of your Main Unit.)</p>
Speed Dialing (System)	<p><b>To dial</b></p>  ►  ► <input data-bbox="484 1305 680 1334" type="text" value="system speed dial no."/> ► 

# Features List












Desired Feature	Operation	
<b>Receiving Calls</b>		
Handsfree answerback (Other than KX-T7750)	<i>While on-hook</i> 	
Picking up a call	<div style="border: 1px dashed black; padding: 10px;"> <p><b>Outside (CO) Line (KX-TA1232 only)</b></p> <p><input type="checkbox"/> 4 * <input type="checkbox"/></p> <p><b>Directed</b></p> <p> <input type="checkbox"/> 4 <input type="checkbox"/> extension no. <input type="checkbox"/> KX-TA624  <input type="checkbox"/> 4 <input type="checkbox"/> 1 <input type="checkbox"/> extension no. <input type="checkbox"/> KX-TA1232         </p> <p>(Check the type of your Main Unit.)</p> <p><b>Group</b></p> <p><input type="checkbox"/> 4 <input type="checkbox"/> 0 <input type="checkbox"/></p> </div>  	
<b>When the Dialed Extension is Busy/No Answer</b>		
Automatic Callback Busy	<b>To set</b> <i>While hearing a busy tone</i> <input type="checkbox"/> 6 <input type="checkbox"/> 	<b>To call</b> <i>If you hear callback ringing</i> 
Message Waiting	Sender	<p><b>To leave a notification</b></p> <p> <input type="checkbox"/> </p> <hr/> <p><b>To cancel a notification</b></p> <p> <input type="checkbox"/> KX-TA624  <input type="checkbox"/> receiver's extension no. <input type="checkbox"/> MESSAGE <input type="checkbox"/> MESSAGE         </p> <p> <input type="checkbox"/> KX-TA1232  <input type="checkbox"/> 7 0 0 <input type="checkbox"/> receiver's extension no.         </p> <p>(Check the type of your Main Unit.)</p>  
	Receiver	<p><b>To call back</b></p> <p> <input type="checkbox"/> MESSAGE <input type="checkbox"/> </p> <hr/> <p><b>To clear all notifications</b></p> <p> <input type="checkbox"/> 7 0 0 <input type="checkbox"/></p> <p> <input type="checkbox"/> # <input type="checkbox"/> KX-TA624  <input type="checkbox"/> your extension no. <input type="checkbox"/> KX-TA1232         </p> <p>(Check the type of your Main Unit.)</p> 

# Features List

Desired Feature	Operation			
<b>When the Dialed Extension is Busy/No Answer</b>				
Call Waiting	Sender	<p>While hearing a busy tone</p> <p><b>1</b> ▶ Wait for an answer. ▶ </p>		
	Receiver	<div style="border: 1px dashed black; padding: 10px; margin-bottom: 10px;"> <input type="checkbox"/> KX-TA624  <b>For outside calls</b>  <span>[ <b>7</b> <b>3</b> <b>1</b> <b>1</b> <b>#</b> Set ]</span>  <span>[ <b>7</b> <b>3</b> <b>1</b> <b>0</b> <b>#</b> Cancel ]</span>  <b>For intercom calls</b>  <span>[ <b>7</b> <b>3</b> <b>2</b> <b>1</b> <b>#</b> Set ]</span>  <span>[ <b>7</b> <b>3</b> <b>2</b> <b>0</b> <b>#</b> Cancel ]</span> </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> KX-TA1232  <span>[ <b>7</b> <b>3</b> <b>1</b> <b>1</b> Set ]</span>  <span>[ <b>7</b> <b>3</b> <b>1</b> <b>0</b> Cancel ]</span> </div> <p>(Check the type of your Main Unit.)</p> <p style="text-align: right;">▶ </p>		
<p><b>To talk to the new party</b>    While hearing the Call Waiting tone</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;"> <b>Terminating a current status</b>   /  ▶  </td> <td style="width: 50%; text-align: center;"> <b>Holding a current status</b>   ▶  /  ▶  </td> </tr> </table>			<b>Terminating a current status</b>  /  ▶ 	<b>Holding a current status</b>  ▶  /  ▶ 
<b>Terminating a current status</b>  /  ▶ 	<b>Holding a current status</b>  ▶  /  ▶ 			
<b>During a Conversation</b>				
Holding a call	<p><b>Holding</b>  ▶     <b>To retrieve a call at the holding extension</b>  ▶  /  ▶ </p>			
	<p><b>To retrieve an outside call from another extension</b>   ▶  ▶ </p>			
Holding a call exclusively	<p><b>Holding</b>  ▶  ▶     <b>To retrieve a call on exclusive hold</b>  ▶  /  ▶ </p>			
Transferring a call	<p><b>Screened</b></p> <p> ▶ <span style="border: 1px solid black; padding: 2px;">extension no.</span> To an extension</p> <p> ▶  <span style="border: 1px solid black; padding: 2px;">phone no.</span> To an external party (System programming is required.)</p> <p>▶ Wait for an answer. ▶  ▶  Announce.</p>			
	<p><b>Unscreened to an extension</b></p> <p> ▶ <span style="border: 1px solid black; padding: 2px;">extension no.</span> ▶ </p>			



# Features List

Desired Feature	Operation
<b>Useful Features</b>	
Paging	<p><b>To page</b></p> <div style="border: 1px dashed black; padding: 5px;"> <p>All extensions  <input type="text" value="3"/> <input type="text" value="3"/> <input type="text" value="0"/></p> <p>Group  <input type="text" value="3"/> <input type="text" value="3"/> ▶ <input type="text" value="group no."/></p> <p><input type="checkbox"/> KX-TA624</p> <p>All external speakers  <input type="text" value="3"/> <input type="text" value="4"/></p> <p>All extensions &amp; external speakers  <input type="text" value="3"/> <input type="text" value="3"/> <input type="text" value="*"/></p> <p><input type="checkbox"/> KX-TA1232</p> <p>All external speakers  <input type="text" value="3"/> <input type="text" value="2"/> <input type="text" value="0"/></p> <p>Specific external speaker  <input type="text" value="3"/> <input type="text" value="2"/> ▶ <input type="text" value="external speaker no."/></p> <p>All extensions &amp; external speakers  <input type="text" value="3"/> <input type="text" value="3"/> <input type="text" value="*"/></p> <p>(Check the type of your Main Unit.)</p> </div> <p> ▶  Announce.</p> <p><b>To answer an announced page</b></p> <div style="border: 1px dashed black; padding: 5px;"> <p>From a telephone speaker  <input type="text" value="4"/> <input type="text" value="3"/></p> <p>From an external speaker  <input type="text" value="4"/> <input type="text" value="3"/> <input type="checkbox"/> KX-TA624  <input type="text" value="4"/> <input type="text" value="2"/> ▶ <input type="text" value="external speaker no."/> <input type="checkbox"/> KX-TA1232</p> <p>(Check the type of your Main Unit.)</p> </div> <p> ▶ </p>
Three-party conference	<p><input type="checkbox"/> CONF  ▶ <input type="text" value="third party's no."/> ▶  ▶ <input type="checkbox"/> CONF </p>
Setting Absent Message	<p><b>To set</b></p> <div style="border: 1px dashed black; padding: 5px;"> <p><input type="checkbox"/> KX-TA624  <input type="text" value="7"/> <input type="text" value="5"/> ▶ <input type="text" value="message no."/> ▶ <input type="text" value="parameter (if required)"/> ▶ <input type="text" value="#"/></p> <p><input type="checkbox"/> KX-TA1232  <input type="text" value="7"/> <input type="text" value="5"/> <input type="text" value="0"/> ▶ <input type="text" value="message no."/> ▶ <input type="text" value="parameter (if required)"/></p> <p>(Check the type of your Main Unit.)</p> </div> <p> ▶ </p> <p><b>To cancel</b></p> <p> ▶ <input type="text" value="7"/> <input type="text" value="5"/> <input type="text" value="0"/> <input type="text" value="#"/> <input type="checkbox"/> KX-TA624  <input type="text" value="7"/> <input type="text" value="5"/> <input type="text" value="0"/> <input type="text" value="0"/> <input type="checkbox"/> KX-TA1232</p> <p>(Check the type of your Main Unit.) </p>

# Features List

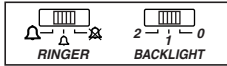
Desired Feature	Operation																																																																																																																																																																								
<b>Useful Features</b>																																																																																																																																																																									
Log-In/Log-Out	<div style="border: 1px dashed black; padding: 10px;"> <input type="checkbox"/> KX-TA624  <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; width: 50px;"><input type="button" value="7"/></td> <td style="text-align: center; width: 50px;"><input type="button" value="3"/></td> <td style="text-align: center; width: 50px;"><input type="button" value="6"/></td> <td style="text-align: center; width: 50px;"><input type="button" value="0"/></td> <td style="text-align: center; width: 50px;"><input type="button" value="#"/></td> <td style="width: 50px;">For Log-In</td> </tr> <tr> <td style="text-align: center;"><input type="button" value="7"/></td> <td style="text-align: center;"><input type="button" value="3"/></td> <td style="text-align: center;"><input type="button" value="6"/></td> <td style="text-align: center;"><input type="button" value="1"/></td> <td style="text-align: center;"><input type="button" value="#"/></td> <td>For Log-Out</td> </tr> </table>   <input type="checkbox"/> KX-TA1232  <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; width: 50px;"><input type="button" value="4"/></td> <td style="text-align: center; width: 50px;"><input type="button" value="5"/></td> <td style="text-align: center; width: 50px;"><input type="button" value="1"/></td> <td style="width: 50px;">For Log-In</td> </tr> <tr> <td style="text-align: center;"><input type="button" value="4"/></td> <td style="text-align: center;"><input type="button" value="5"/></td> <td style="text-align: center;"><input type="button" value="0"/></td> <td>For Log-Out</td> </tr> </table> <p style="font-size: small;">(Check the type of your Main Unit.)</p> </div>	<input type="button" value="7"/>	<input type="button" value="3"/>	<input type="button" value="6"/>	<input type="button" value="0"/>	<input type="button" value="#"/>	For Log-In	<input type="button" value="7"/>	<input type="button" value="3"/>	<input type="button" value="6"/>	<input type="button" value="1"/>	<input type="button" value="#"/>	For Log-Out	<input type="button" value="4"/>	<input type="button" value="5"/>	<input type="button" value="1"/>	For Log-In	<input type="button" value="4"/>	<input type="button" value="5"/>	<input type="button" value="0"/>	For Log-Out																																																																																																																																																				
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Forwarding a call	<div style="border: 1px dashed black; padding: 10px;"> <input type="checkbox"/> KX-TA624  <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="6"><b>All calls</b></td> </tr> <tr> <td style="text-align: center; width: 50px;"><input type="button" value="1"/></td> <td style="text-align: center; width: 50px;">▶</td> <td style="text-align: center; width: 150px;">extension no.</td> <td style="text-align: center; width: 50px;">▶</td> <td style="text-align: center; width: 50px;"><input type="button" value="#"/></td> <td></td> </tr> <tr> <td colspan="6"><b>Busy/No answer</b></td> </tr> <tr> <td style="text-align: center;"><input type="button" value="2"/></td> <td style="text-align: center;">▶</td> <td style="text-align: center;">extension no.</td> <td style="text-align: center;">▶</td> <td style="text-align: center;"><input type="button" value="#"/></td> <td></td> </tr> <tr> <td colspan="6"><b>To an outside line</b></td> </tr> <tr> <td style="text-align: center;"><input type="button" value="3"/></td> <td style="text-align: center;">▶</td> <td style="text-align: center;">line access code</td> <td style="text-align: center;">▶</td> <td style="text-align: center;">phone no.</td> <td style="text-align: center;">▶ <input type="button" value="#"/></td> </tr> <tr> <td colspan="6"><b>Follow Me</b></td> </tr> <tr> <td style="text-align: center;"><input type="button" value="5"/></td> <td style="text-align: center;">▶</td> <td style="text-align: center;">your extension no.</td> <td style="text-align: center;">▶</td> <td style="text-align: center;"><input type="button" value="#"/></td> <td></td> </tr> <tr> <td colspan="6"><b>Cancel Follow Me</b></td> </tr> <tr> <td style="text-align: center;"><input type="button" value="8"/></td> <td style="text-align: center;">▶</td> <td style="text-align: center;">your extension no.</td> <td style="text-align: center;">▶</td> <td style="text-align: center;"><input type="button" value="#"/></td> <td></td> </tr> <tr> <td colspan="6"><b>Cancel</b></td> </tr> <tr> <td style="text-align: center;"><input type="button" value="0"/></td> <td style="text-align: center;">▶</td> <td style="text-align: center;"><input type="button" value="#"/></td> <td colspan="3"></td> </tr> </table>   <input type="checkbox"/> KX-TA1232  <table style="width: 100%; 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# Features List

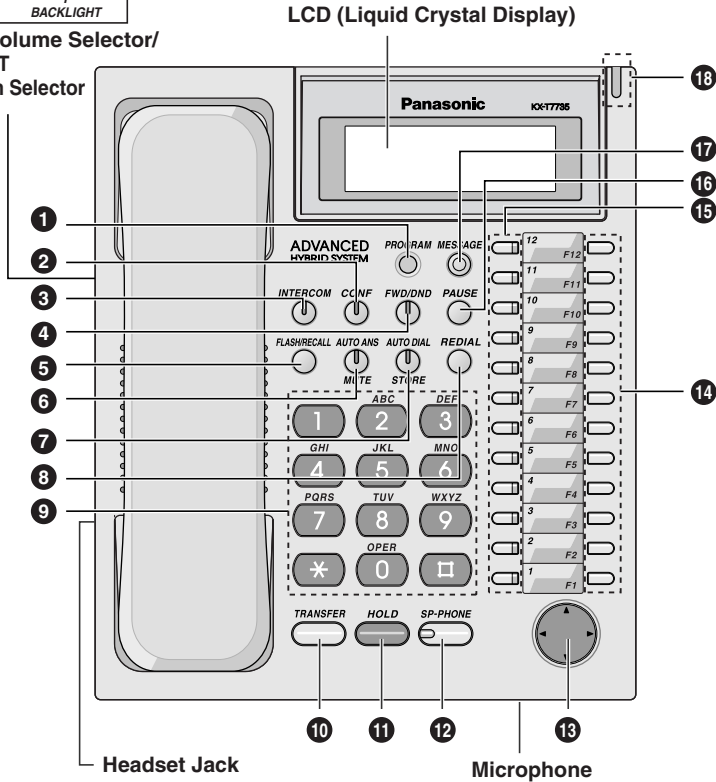
Desired Feature	Operation
<b>Useful Features</b>	
Do Not Disturb (DND)	<p> <input type="checkbox"/> KX-TA624          [ 4 # Set          0 # Cancel ]  <input type="checkbox"/> KX-TA1232          [ 1 Set          0 Cancel ]          (Check the type of your Main Unit.)       </p>
Locking your extension	<p> <input type="checkbox"/> KX-TA624 (Lock code is 4 digits.)          [ 7 7 lock code lock code # Lock          7 7 lock code # Unlock ]  <input type="checkbox"/> KX-TA1232 (Lock code is 3 digits.)          [ 7 7 lock code lock code Lock          7 7 lock code Unlock ]          (Check the type of your Main Unit.)       </p>
Clearing the setting	<p> <input type="checkbox"/> KX-TA624  <input type="checkbox"/> KX-TA1232          (Check the type of your Main Unit.)       </p>

\* Consult your dealer for more details on the operations above.

# Location of Controls



**RINGER Volume Selector/  
BACKLIGHT  
Illumination Selector**



- \* The KX-T7750 does not have a microphone.
- \* The backlit display is only available on the KX-T7730/7731/7735/7736.
- \* The headset is an option. Recommended headsets are KX-TCA91 and KX-TCA92.

- 1 PROGRAM:** Used to enter and exit the programming mode.
- 2 CONF (Conference):** Used to establish a multiple party conversation.
- 3 INTERCOM:** Used to make or receive intercom calls.
- 4 FWD/DND (Call Forwarding/Do Not Disturb):** Used to perform Call Forwarding or Do Not Disturb.
- 5 FLASH/RECALL:** Used for External Feature Access or to disconnect the current call and make another call without hanging up.
- 6 AUTO ANS (Auto Answer) (Other than KX-T7750):** Used to receive an incoming call in the hands-free mode.  
**MUTE (Other than KX-T7750):** Used to mute the microphone during a conversation.  
**VOICE CALL (KX-T7750 only):** Used to receive a notification via monitor in place of ringing.
- 7 AUTO DIAL/STORE:** Used for speed dialing or storing program changes.
- 8 REDIAL:** Used to redial.


# Location of Controls

- 9 DIALING BUTTONS WITH BACKLIGHT (KX-T7731/36):** Dialing buttons are backlit when (1) you receive a call, (2) during a conversation, or (3) when BGM is activated at your phone.
- 10 TRANSFER:** Used to transfer a call to another party.
- 11 HOLD:** Used to place a call on hold.
- 12 SP-PHONE (Other than KX-T7750):** Used for the handsfree operation.  
**MONITOR (KX-T7750 only):** Used for handsfree dialing. You can monitor the other party's voice handsfree.
- 13 NAVIGATOR KEY (KX-T7730/7731/7735/7736):** Used to adjust the volume and the display contrast, or select desired items.  
**VOLUME KEY (KX-T7720/7750):** Used to adjust the volume.
- 14 Programmable Feature (PF) Button:** Used as an One-Touch Dialing button (Button assignment is required).
- 15 Flexible Outside (CO) Line Button:** Used to make or receive an outside call. Pressing this button seizes an idle outside line automatically. (Button assignment is required.) Also used as feature buttons. (Button assignment is required.)
- 16 PAUSE:** Used to insert a pause during dialing.
- 17 MESSAGE:** Used to leave a message waiting indication, or call back the party who left the message waiting indication.
- 18 Message/Ringer Lamp:** The Message/Ringer lamp informs you visually that you have a message or a call.
  - When you receive a call, the lamp flashes depending on the ringing pattern. When the ringing pattern is set to Single (Slow flash), Double (Moderate flash), or Triple (Rapid flash) in your PBX, the lamp flashes. When the other ringing patterns are set in your PBX, the lamp may not flash. (e.g., S-Double, Call Waiting Tone1).
  - When someone has left you a message, the lamp is lit continuously.

# Initial Settings

## ◆ Speaker volume \*


*While on-hook or during a conversation*



Press **SP-PHONE**. Press **Up** or **Down**.

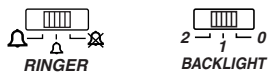
## ◆ Handset/Headset volume \*

*While using the handset or headset*



Press **Up** or **Down**.

## ◆ Ringer volume/Backlight illumination



Slide the lever of the **RINGER** Volume Selector and **BACKLIGHT** Illumination Selector to the desired setting.

BACKLIGHT SW POSITION	2	1	0
LCD backlight	HIGH	LOW	OFF
DIALING BUTTONS backlight	AUTO	AUTO	OFF

AUTO: The backlight shines only during operation.

## ◆ Display contrast \*

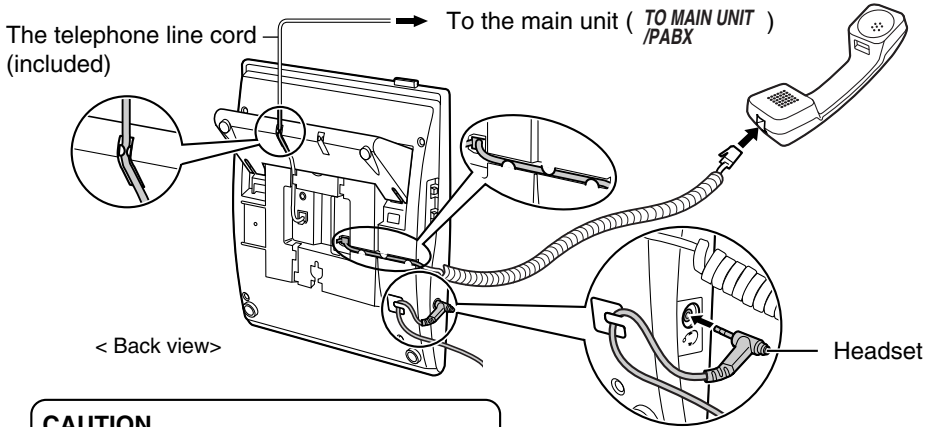
**KX-T7730/7731/7735/7736**



Press **Left** or **Right**.

\* The above settings may return to default settings if the telephone line cord is disconnected, or the main unit's power is interrupted.

# Connection

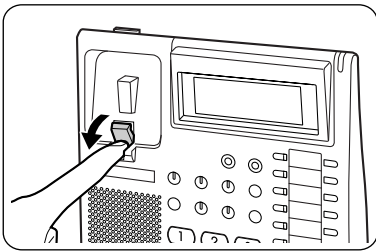


## CAUTION

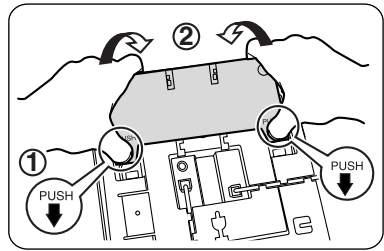
Ensure the cord is inserted in the groove to prevent damage to the connector.

# Wall Mounting

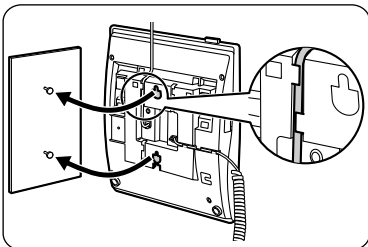
1 Pull down the handset hook until it locks, so the tab holds the handset.



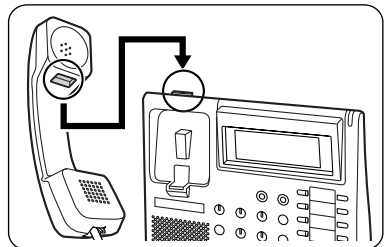
2 Remove the attached stand.



3 Mount the unit on the wall.



To temporarily place the handset down during a conversation, hook it over the top edge of the phone as shown.



\* KX-T7735 model illustrated on this page.