

## ACCIDENT/INCIDENT REPORT FORM

Date of incident: \_\_\_\_\_ Time: \_\_\_\_\_ AM/PM

Name of injured person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Date of birth: \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Who was injured person?(circle one)    Passenger                      System Employee

Type of injury: \_\_\_\_\_

Details of incident: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Injury requires physician/hospital visit?    Yes \_\_\_\_    No \_\_\_\_\_

Name of physician/hospital: \_\_\_\_\_

Address: \_\_\_\_\_

Physician/hospital phone number: \_\_\_\_\_

Signature of injured party \_\_\_\_\_

Date

\*No medical attention was desired and/or required.

\_\_\_\_\_  
Signature of injured party

Date

Return this form to Safety Coordinator within 24 hours of incident.