

# Main County

1 Main Street  
Madison, WI 53703  
Telephone: 555-555-5555  
FAX: 555-555-5555

(Revised: 04/2014)

**DATE: August 1, 2014**

**BILL TO:**

Department of Workforce Development  
DVR CCP Unit  
PO Box 7852  
Madison, WI 53707-7852

**SERVICE FOR:** July 2014

**INVOICE #:** xxxxxx

**FEIN:** xxxxxxxxx

| <b>Purchase Order<br/>Number</b> | <b>Consumer<br/>Name</b> | <b>Service<br/>Description</b> | <b>Number of<br/>Units</b> | <b>Rate</b> | <b>Total</b> |
|----------------------------------|--------------------------|--------------------------------|----------------------------|-------------|--------------|
| -----                            | -----                    | -----                          | -----                      | -----       | -----        |

**This is not a required form, but a sample copy showing the elements required for an invoice. If ALL of the elements are not present it may delay your payment.**

**Total Amount Due This Billing: \$xxxxx**

**Please remit payment to:**

Main County  
1 Main Street  
Madison, WI 53703

If you have any questions, please call xxxx at xxx-xxx-xxxx.